



St. Catherine of Siena Catholic Church

Parish Neighborhood Community Parish Pastoral Council Representative

Purpose:

While not possessing any directive or administrative functions, the Parish Council is designed to assist the pastor in matters relating to the Parish needs and activities of the parish; to consider them; and to formulate and recommend practical conclusions concerning them to the pastor for his review and decision.

Responsibilities:

- **To pray** that they may hear the voice of the Spirit in the voice of the community. Parish Council members must represent the parish community and not only their own opinions.
- **To foster the mission** and ministry of the parish in concrete ways and services.
- **To keep the Pastor aware** of parish progress and concerns.
- **To make recommendations** concerning matters which affect the entire parish or significant numbers of parishioners or even parishioners who might otherwise be neglected.
- **To assist the Pastor in evaluating parish needs, programs, and ministries:**
 - Assisting in parish strategic planning.
 - Representing and reporting on notable achievements and concerns of particular areas of the seven commissions: Administration, Faith Formation, Hispanic, Liturgy and Worship, Social, Stewardship, and Youth as assigned by the Pastor.
 - Representing and reporting on notable achievements and concerns of the council member's parish neighborhood community.
- **To represent and report** on notable achievements and upcoming events of the entire parish to the members of the council member's parish neighborhood community.

Commitments:

- Attendance at regularly scheduled Parish Council meetings (September, November, January, March, and May) and any special meetings called by the Pastor.
- Regular participation at the monthly Parish Neighborhood Gathering.
- Participation as a facilitator in the Parish Neighborhood Community to be able to communicate with members of the Parish Neighborhood Community.
- Collecting information from Parish Staff and others to develop reports as assigned by the Pastor.